

City of Tipton Municipal Library District
Board of Trustees Meeting
April 27, 2022

I. CALL TO ORDER

Jeanne Edwards, president, called to order the regular meeting of the City of Tipton Municipal Library District Board of Trustees on Wednesday, April 27 , 2022 at 6:00 p.m. at Price James Memorial Library, Tipton, MO.

All present recited the pledge of allegiance.

The following trustees were present: Jeanne Edwards, Reta Bestgen, Nancy Bookout, Georgianne Morgan, Karla Pettigrew, and Lori Bestgen . Library Director Marsha Nelson was also present. Trustees Kerry Uptergrove, Deann Lawson, and Becky Holloway were absent.

IV. APPROVE AGENDA: Nancy Bookout made a motion to approve the agenda, Lori Bestgen seconded and the motion carried.

V. APPROVE MINUTES FROM LAST MEETING: Reta Bestgen previously distributed the March 24, 2022 meeting via email. Georgianne Morgan made a motion to approve the minutes. Karla Pettigrew seconded and the motion carried.

VI. TREASURER'S REPORT

Lori Bestgen distributed the treasurer's report by email which included a review of the general ledger, balance sheet, and the current Ameren bill of \$94.54. Karla Pettigrew made a motion seconded by Nancy Bookout to approve the treasurer's report and the motion carried.

CD Renewal: Lori Bestgen led a discussion on the renewal of a CD that will mature on Friday, April 29 at Tipton Latham Bank. A motion was made by Karla Pettirew to automatically renew the certificate at the rate of .55%, seconded by Georgianne Morgan and the motion carried.

VII. LIBRARY DIRECTOR'S REPORT

Marsha Nelson, library director, gave a general update, with the following items.

Job Shadow: Marsha reported there was a job shadower from Tipton High School on Wednesday, March 30.

Website: Marsha reported the library's website is up and running. Marsha stated positive comments have been received from the public.

Stem Kits: Marsha reported the library has received the Dash and Dot Robotic STEM kits from the state library. They will be available to patrons until May25. Marsha stated several patrons have expressed interest. She is planning to hold a couple of classes and then have a couple of free nights for people just to come in and play.

Easter Story Hour: Marsha reported on Friday, April 15 at 10:30 there were stories, crafts, snacks, and a visit with the Easter Bunny. There were 51 in attendance. Pictures were posted on Facebook, the website and the Tipton Times.

Technical Writing Class Showcase: Marsha reported she attended the Technical Writing Showcase on April 12 at the University of Central Missouri. The students gave a good presentation.

Chromebook Class: Marsha reported a class was held on Monday, April 25. Marsha led a discussion on how to log into the library's catalog, reserve books and how to check out ebooks.

MPLD Conference: Marsha reported she has registered for the Missouri Public Library Directors conference to be held in Cape Girardeau on June 2 and 3.

VIII. FRIENDS OF PRICE JAMES LIBRARY REPORT: Marsha reported the Friends recently had a meeting. It was decided to have Olive Ashurst Day on a Sunday in September at the city park. Tentative plans are a cookout, car show, kid games, and stories. The tentative time will be from 10:00 a.m. to 3:00 p.m.

X. UNFINISHED BUSINESS

Technology Plan: A discussion was led by Marsha Nelson of the proposed Technology Plan. She answered questions and made changes to present at the next meeting.

Yard Sign Committee: A discussion was led by Georgianne Morgan, Nancy Bookout, and Lori Bestgen of the Yard Sign Committee. Impact Sign of Sedalia submitted pictures of proposed signs but no cost estimate. The committee is waiting for proposals from Mark Koechner.

Annual Report for the City: Marsha reported that she and Reta Bestgen attended the city council meeting on Monday, April 11. The council members were receptive to all of the upcoming events and made many positive comments about the library. The council also indicated a new air conditioner and work on the roof is planned.

Consider Spring Yard Cleanup: Jeanne Edwards updated the trustees as to what needs to be done to the grounds of the library. A work day on Sunday, May 15 at 3:30 p.m. has been set.

NEW BUSINESS:

The next regular meeting is set for 6 p.m. Thursday, May 26, 2022.

There being no further business, Jeanne Edwards, president, adjourned the meeting.

Minutes submitted by Reta Bestgen, Secretary

Minutes approved by Jeanne Edwards, President

